Grant Scheme on Promoting Effective English Language Learning in Primary Schools (PEEGS) School-based Implementation Plan

School Name: Lions Clubs International Ho Tak Sum Primary School (English)

Application No.: B <u>018</u> (for official use)

(A) General information:

1. No. of English teachers in the regular staff establishment (excluding the Native-speaking English Teacher): 18

2. No. of approved classes in the 2017/18 school year:

	P.1	P.2	P.3	P.4	P.5	P.6	Total
No. of approved classes	5	5	5	6	5	4	30

3. No. of operating classes in the 2017/18 school year: (if different from the number of approved classes)

	P.1	P.2	P.3	P.4	P.5	P.6	Total
No. of operating classes							

4. Programmes/projects implemented or support service(s) in relation to English Language curriculum received in the past five years (more rows can be added if needed):

Name of programme/project/ support service	Grade level	Focus(es) of programme/project/ support service	External support (if any)
PLP-R/W	P.1-3	Reading and writing	NET section, EDB
Keys 2	P.4	Reading and writing	NET section, EDB

(B) SWOT Analysis related to the learning and teaching of English:

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	Strengths	Opportunities
	Teachers are willing to engage in professional growth and curriculum development to enhance English learning of our students.	1. The Keys 2 equips students with more vocabulary and better writing skills through reading storybooks.
2.	Teachers are supported by the principal and Lions Education Foundation in the shared vision of enriching our students' learning	2. The school joined the Space Town Programme supported by NET Section, EDB in 2017/2018 which is an updated version of PLP-R/W.
3.	processes. The implementation of Keys 2 in P.4 and P.5 can help sustain students' interest in learning English.	3. PEEGS creates room for the development of school-based curriculum.
4.	The school is well-equipped with IT facilities to enhance learning and teaching of English.	
5.	The school has been committed in developing a professional learning community equipped with a co-planning, co-teaching and lesson observation culture to support and instigate teachers' professional growth.	
6.	We have three NETs at school to support English teaching and learning.	
	Weaknesses	Threats
1.	Weaknesses The results of TSA, internal assessments and daily homework performance show that students lack vocabulary and reading skills to process a reading text.	Threats 1. Great learning diversity among students.
1.	The results of TSA, internal assessments and daily homework performance show that students lack vocabulary and reading skills to	
	The results of TSA, internal assessments and daily homework performance show that students lack vocabulary and reading skills to process a reading text.	
2. 3.	The results of TSA, internal assessments and daily homework performance show that students lack vocabulary and reading skills to process a reading text. Students are not interested in reading English books in their spare time.	

(C) Measure(s) taken through the grant under the English Enhancement Grant Scheme for Primary Schools, if any: (More rows can be added, if needed.)

Area(s) of Development	Usage(s) of the grant	Grade Level
1. School-based Interactive Reading Programme materials	Procure professional service to develop school-based interactive reading materials	P.1 to P.6
2. Assessment for learning	Procure professional service to develop evaluation questions for reading, vocabulary and written structure, conduct individual skills evaluation for students and develop training for teachers to design assessment of/for learning.	P.1 to P.6
i. curriculum development ii. teaching English through reading and writing iii. teaching English through Drama iv. addressing learning diversity.	Procure professional service to conduct professional development workshops	All English teachers

(D) Focus(es) of the school's proposed school-based English Language curriculum initiative(s) to be funded under PEEGS

Proposed target area(s) of development (Please ☑ the appropriate box(es) below)	Proposed usage(s) of the Grant (Please ☑ the appropriate box(es) below)		Time scale (Please ☑ the appropriate box(es) below)	(Page a)	rade level lease the opropriate (es) below)
Enrich the English language environment in school through	Purchase learning and teaching resources	V			P.1
- conducting more English language activities*; and/or			school year		P.2
- developing more quality English language learning resources for students*	Employ full-time* or part-time* teacher				P.3
(*Please delete as appropriate)	(*Please delete as appropriate)		school year	$\overline{\checkmark}$	P.4
					P.5
Promote reading* or literacy* across the curriculum in respect of the updated English Language Curriculum	Employ full-time* or part-time* teaching assistant				P.6
(Primary) under "Ongoing Renewal of the School	(*Please delete as appropriate)				Others, please
Curriculum – Focusing, Deepening and Sustaining" (*Please delete as appropriate)	Procure service for conducting English language				specify
Enhance e-learning in respect of the updated English Language Curriculum (Primary) under "Ongoing Renewal of the School Curriculum – Focusing, Deepening and Sustaining"	activities				(e.g. P1-3, P5-6):
Cater for learner diversity with equal emphasis on more able and less able students in respect of the updated English Language Curriculum (Primary) under "Ongoing Renewal of the School Curriculum – Focusing, Deepening and Sustaining"					
Strengthen assessment literacy in respect of the updated English Language Curriculum (Primary) under "Ongoing Renewal of the School Curriculum – Focusing, Deepening and Sustaining"					

(E) How to implement the proposed school-based English Language curriculum initiative(s) funded by PEEGS? (More rows can be added, if needed.)

Proposed school-based English Language curriculum initiative(s)	Grade level	Time scale (month/ year)	Expected outcomes/ Deliverables/ Success criteria (preferably measurable)	Sustainability	Methods of progress-monitoring and evaluation					
To employ a full-time supply teacher who is proficient in English to create space for the core team to refine the school-based reading curriculum of P.4 and P.5 to promote reading across the curriculum An overview of promoting reading across curriculum of P.4 Project • School-based • The Regular										
 An overview of promoting reading across curriculum of P.4 and P.5 At KS2, students have more exposure to a wide range of text types in English and knowledge of other Key Learning Areas (KLAs) such as General Studies and Chinese. To help students make the best use of the subject content and language features of different text types with progressive development at KS2, our school proposes to promote reading across the curriculum (RaC) at P.4 and P.5. We would also like to help students to build a solid foundation of reading skills for P.6 and to facilitate their smooth transition to KS3. When promoting reading across the curriculum, students are given opportunities to connect content learning in other KLAs to English learning under the carefully selected themes or genres. Students will read a variety of text types and to apply the knowledge they have learnt in the content and the language features of the particular text types or genres in the learning tasks. In this way, reading across the curriculum acts as an agent which helps develop students' interests in reading and to use English with a meaningful purpose. The reading lessons will lead from reception to production of a text type in terms of written work or oral 	P.4 and P.5	period Sept 2018 to July 2019 Setting up of the core team in Aug 2018 Co-planning meetings and peer lesson observation all year round June 2018 Year-end Reading Levelling	reading curriculum, with 3 theme-based resource packages will be produced for P.4 and P.5 in each term respectively to develop students' reading skills across different genres. There will be 6 resource packages produced per level per year. • Each resource package will have one teaching plan, reading worksheets, learning tasks and follow-up activity guidelines.	developed school-based materials will be used for learning and teaching for many years after completion of the project. The experience of designing learning and teaching materials will be shared during the English Panel meetings. Knowledge or pedagogy	bi-weekly coplanning meetings with the core team and P.4 and P.5 teachers to discuss the progress of the RaC programme. • Peer lesson observation (bi-weekly) and reflection during co-planning meetings. Materials will be adjusted after the evaluation, if required.					
presentation. There will be a spiral approach to teaching and learning for second language acquisition.		Assessment	• 80% of P.4 and P.5	acquired during the	• Records of meetings will					

Proposed school-based English Language curriculum initiative(s)	Grade level	Time scale (month/ year)	Expected outcomes/ Deliverables/ Success criteria (preferably measurable)	Sustainability	Methods of progress-monitoring and evaluation
 Steps in developing the school-based RaC curriculum: Teachers identify a themed module or genre to work on; for example, planning and creating a story: narrative. Teachers choose an appropriate English reader that helps students to make connections between their learning experiences in English Language and other subjects such as Chinese Language. Teachers identify the vocabulary items, letter sounds, communicative functions, grammar items and features of text types to focus on. Teachers support students' reading by using the teaching strategies for reading such as storytelling, reading aloud, shared reading or independent reading. Teachers teach the content and language features of the genre using different appropriate reading skills (from the EDB Curriculum Guide) such as word association, visual clues and skimming to obtain main ideas. Teachers design learning tasks such as filling up a story map, creating a new story with the same main characters to consolidate students' learning. After revision and editing, students have to upload and record their stories to i-class for peer sharing. Teaching content and focus to promote reading across curriculum: Content and language features of the target text types Vocabulary building Reading skills following the EBD Curriculum Guide 			students agree that they have more opportunities to use English in the programme in terms of speaking, reading and writing. • 70% of P.4 and P.5 students will show improvement in the year-end Reading Levelling Assessment. • 100% of P.4 and P.5 English teachers will gain experience in promoting reading across the curriculum. • 80% of P.4 and P.5 English teachers agree that the new initiative in reading lessons help students acquire reading skills effectively.	project will be transferred, disseminated and sustained after completion of the project through video-taping of lessons and tasks for future reference and professional development.	 be kept for future reference. Analysis of students' results in the year-end Reading Levelling Assessment. Questionnaires for students and teachers on the effectiveness of the reading programme by the end of the term. P.4 and P.5 English language teachers share their views on the students' performance in the reading lessons in the 2nd and 3rd panel meeting. The English panel

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 Themes and other KLAs involved: Themes about stories, making friends around the world, Hong Kong in the past, healthy eating and living organisms will be covered. Teachers of other KLAs namely Chinese, General Studies and Computer Literacy will teach the related content to help facilitate the completion of the English learning tasks on the themes involved. 					chairperson and the deputies will discuss the data collected and use it to improve the school-based curriculum.
• The Panel chairpersons of English and other mentioned KLAs as well as the coordinators of P.4 and P.5 will hold meetings to decide the cross-curricular themes and incorporate them into the curriculum in a more holistic way before setting the school-based curriculum.					
 Co-planning meetings with other KLAs will be held before starting the target themes and after finishing the follow-up tasks. Co-planning meetings and peer lesson observations will be held bi-weekly with the core team and P.4 and P.5 teachers to discuss the progress and evaluate the effectiveness of the RaC programme. 					
 Target content knowledge, language features and follow-up tasks will be discussed in the co-planning meetings. 					
 By implementing the proposed initiative, a structured approach will be in place to ensure a progressive development in students' reading skills at KS2 as well as promoting reading across the curriculum which meets the objective of the Scheme to help school to take forward one of the major areas i.e. reading across the curriculum of the updated English Language Curriculum. The proposed initiative not only helps students enhance 					

Proposed school-based English Language curriculum initiative(s)	Grade level	Time scale (month/ year)	Expected outcomes/ Deliverables/ Success criteria (preferably measurable)	Sustainability	Methods of progress-monitoring and evaluation
their reading skills, but also enrich their vocabulary, their understanding of text types and general knowledge from a wide range of themes through reading across the curriculum. All these add value to the existing curriculum.					
Hiring of a full-time supply teacher A full-time supply teacher who is proficient in English will be employed to create space for the core team members of P.4 and P.5 in the English panel to develop reading across the curriculum at P.4 to P.5.					
 Duties of the supply teacher: P.4: 1 core team leader x 4 lessons released, 2 core team members x 4 lessons released = 12 lessons P.5: 1 core team leader x 4 lessons released, 2 core team members x 4 lessons released = 12 lessons A total of 24 English lessons per week will be taken up for the teachers in the core team. 					
 The 3 core team members are the teachers of P.4 and P.5. The supply teacher will be recruited according to the guidelines set by EDB. 					
Refinement of the P.4 and P.5 reading curriculum for reading across the curriculum:					
The Core team: ■ To set up a core team comprised of 2 core team leaders and 4 core team members to refine and develop a school-based reading curriculum to promote reading across the curriculum, which means that all P.4 and P.5 English teachers will form the core team. There will be 6 core team members in total in 2018/2019 school year.					

Proposed school-based English Language curriculum initiative(s)	Grade level	Time scale (month/ year)	Expected outcomes/ Deliverables/ Success criteria (preferably measurable)	Sustainability	Methods of progress-monitoring and evaluation
 The core team members will be responsible for designing or refining materials for P.4 and P.5, duties will be assigned according to the level they teach English. To focus on the development of school-based reading materials to better integrate the teaching of reading skills, text types and knowledge across different KLAs by the core English teachers. 					
The development of the RaC programme by the core team					
 Co-planning meetings will be conducted bi-weekly focusing on lesson design and the development of teaching materials. 					
• Peer lesson observation or try-out of the newly-developed plans and strategies will be conducted by the core team per theme-based unit. Reflection of the lessons observed will be shared during co-planning meetings (1 per theme-based unit)					
 Adjustment of the teaching strategies or teaching materials will be made where necessary after the lesson observations or try-outs. 					
• Teachers will share the experiences in running the reading lessons in co-planning meetings.					
Implementation details					
• The proposed text types to be covered are as follows:					

Proposed school-based Enginitiati		Grade level	Time scale (month/ year)	Expected outcomes/ Deliverables/ Success criteria (preferably measurable)	Sustainability	Methods of progress-monitoring and evaluation
P.4	P.5					
• Stories	• Plays					
• Plays	• Myths					
Personal recounts	 Biographies 					
Mails	 Discussions 					
• Webpages	 Informative texts 					
• Leaflets	• Explanations of how					
Pamphlets	and why					
Charts						
Brochures						
• Blogs						
• Menus						
Informational reports						
Informative texts						
	4 and P.5 are from the English,					
	ese curriculum following the					
	hree themes will be covered in					
	econd term respectively. Six					
P.4 and P.5.	oughout the school year in both					
F.4 and F.3.						
● Titles to be covered: ➤ P.4:						
One fairy tale will be read	I to input ideas of constructing					
	ine and particular language					
	books about living organisms,					
	tic reading materials will be					
used in other themes.						
▶ P.5:	.,,					
	with narrative features will be					
	structing a story with storyline,					
	eatures in a play. Two to three					
HOH-HOHOH DOOKS ADOUL I	amous people and plants, and					

	Proposed school-ba	nsed English Langua initiative(s)	ge curriculum	Grade level	Time scale (month/ year)	Expected outcomes/ Deliverables/ Success criteria (preferably measurable)	Sustainability	Methods of progress-monitoring and evaluation
	other authentic re	ading materials wi	ll be used in other					
	themes.							
• I	Resource packages to be developed: > P.4: One resource package will be developed for each theme. For the resource package of the theme "Understanding Narratives", 2 sets of materials will be produced. One will focus on writing a narrative story while the other will be about creating a new story ending.							
	P.5: One resource package will be developed for each theme. For the resource package of the theme "Understanding Narratives", 2 sets of materials will be produced. One will focus on performing a mini-drama while the other will be on learning about a myth. The target text types, themes and KLAs to be covered are shown below:							
	Text Types	Themes	KLAs					
	Fairy Tales	Understanding Fairy Tales	Chinese					
	Plays	Understanding Narratives						
	Emails	Making Friends	Computer					
	Blogs	Around the	Literacy					
	Webpages	World						
_	Leaflets	Hong Kong in						
	Pamphlets	the Past						
_	Brochures							
_	Charts	Healthy Eating	General Studies					
	Menus							

initiative(s)	anguage curriculum	Grade level	Time scale (month/ year)	Expected outcomes/ Deliverables/ Success criteria (preferably measurable)	Sustainability	Methods of progress-monitoring and evaluation
Informational						
reports						
Informative texts Living						
Organism	S					
▶ P.5:						
Text Types Theme	KLAs					
Explanation of Be Consider	ate					
how and why						
Plays Fun with P	ays					
Biographies People Arc						
the Wor						
(Wonder	ıl					
People						
Discussions Giving Opin						
Myths Understand	<u> </u>					
Narrativ						
Informative texts Plants	General Studies	<u>]</u>				
Authentic materials such as leaf						
used for the reading materials w						
• Free online reading materials w	ll also be adopted where					
appropriate.						
	1 1					
Reading skills, teaching strategies	na reading activities to					
be covered When reading the torrected to	et trumps the following					
• When reading the targeted to	• • • • • • • • • • • • • • • • • • • •					
reading skills will be introduced Use knowledge of letter-so						
aloud a variety of simple te	*					
Work out the meaning of						
word association, visua						
knowledge of the world (In						
> Skimming a text to obtain	<u> </u>					
questions);	and main idea (Entertai					

Proposed school-based English Language curriculum initiative(s)	Grade level	Time scale (month/ year)	Expected outcomes/ Deliverables/ Success criteria (preferably measurable)	Sustainability	Methods of progress-monitoring and evaluation
 Understand the intention, attitudes and feelings conveyed in a text (Interpretive questions); Understand the information provided on the book cover, index and glossary; Recognise the features of a variety of text types; Re-read the text to establish and confirm meaning; Scanning a text by using strategies such as looking at the headings and repeated phrases to locate information and ideas; and Identify details that support the gist or main ideas. To facilitate the development of the target reading skills, the following teaching strategies will be used: Storytelling Reading Aloud Shared Reading Independent Reading When conducting different reading activities, pair work, small group work, whole class work or individual work will also be adopted where necessary. To consolidate what students have learnt after reading the 					
selected reading materials, follow-up tasks such as oral presentation, peer sharing, reading worksheets, reading log, designing a healthy menu for a particular person, producing a new sequel to a story, creating a new living organism or writing an email will be assigned. Follow-up tasks					
• Follow-up tasks will be carefully designed to let students demonstrate the contents and language features they have learnt in the text types covered in order to provide					

Proposed school-based English Lan initiative(s)		Grade level	Time scale (month/ year)	Expected outcomes/ Deliverables/ Success criteria (preferably measurable)	Sustainability	Methods of progress-monitoring and evaluation
students with opportunities to use contexts.	English in meaningful					
• A wide range of follow-up tasks such as story or script writing, menu or poster design, oral or written reports, sharing among peers, reading worksheets, reading journal will be considered depending on the target themes. The follow-up tasks above are just listed as examples. The actual follow-up tasks will not be limited to those mentioned.						
• The target text types, themes, learning activities and final output of the RaC programme will connect students' learning experience of relevant KLAs. Details are as follows: P.4						
KLAs and relevant learning	Examples of					
experience	Learning Activities					
	/ End Products					
to compare and discuss the features of stories and plays	Write the script of a Mini-drama / perform a mini-drama					
Computer Literacy to learn the technical skills of writing a blog/an email/a Write a blog/an email /a webpage						
General Studies						
 to understand the living environment, jobs and entertainment in the past of Hong Kong to understand the habitat and 	Figure 2 Give a presentation of a popular game for kids in the past to the class.					
 to compare and discuss the features of stories and plays Computer Literacy to learn the technical skills of writing a blog/an email/a webpage General Studies to understand the living environment, jobs and entertainment in the past of Hong Kong 	Mini-drama / perform a mini-drama Write a blog/ an email /a webpage Give a presentation of a popular game for kids in the past to					

Proposed school-based English Language curriculum initiative(s)			Grade level	Time scale (month/ year)	Expected outcomes/ Deliverables/ Success criteria (preferably measurable)	Sustainability	Methods of progress-monitoring and evaluation
	and plants	presentation of an interesting living organism and plant.					
P.	.5						
KI	As and relevant learning perience	Examples of Learning Activities / End Products					
Ch	inese	, =====================================					
	to understand food and customs around the world	> Do a group presentation of different food and customs					
>	to further understand the features of the script of the play	➤ Write a script and create a new ending for a fairy tale					
>	to learn about a famous person from a biography	➤ Write a biography of a famous person					
>	to understand the feature of	> Write product					
	persuasive text	catalogue					
	to understand myths and legends	➤ Write about a mythical character					
Ge	neral Studies						
>	to understand plant life cycle	➤ Write a report about the growth of plants					
	ort, the learning activities and ort by the other KLAs in v						

Propos	sed school-based English Language curriculum	Grade	Time scale	Expected outcomes/	Sustainability	Methods of
•	initiative(s)	level	(month/	Deliverables/	·	progress-monitoring
			year)	Success criteria		and evaluation
lm oxylodgo	and skills are tought. The approach anchies			(preferably measurable)		
_	and skills are taught. The approach enables					
	learn English more effectively through exposing vide range of themes as well as enhancing subject					
learning in o						
	oner KLAS.					
Sample	e module: P.4 Understanding Narratives					
Lesson	Learning and Teaching Activities					
1	Teacher will introduce book terminology and					
	book features.					
	Teacher will predict what might happen in					
	the text.					
	Teacher will guide students to make					
	educated guesses by using the clues given in					
	text.					
2	Teacher will introduce the features of a					
	narrative text.					
	Students will understand the unfamiliar					
	words by reading on and re-reading.					
3	Teacher will guide students to understand the					
	structure of a story.					
	Teacher will guide students to use a					
	mind-map to summarise a story.					
4	Teacher will guide students to read the story					
	with expression.					
5-6	• Students will use a mind-map to organise					
7.0	ideas for a story created by themselves.					
7-8	• Students will use their mind-map to write					
0.10	sentences and paragraphs.					
9-10	• Teacher will guide students use self-editing					
11	skills to improve the writing.					
11	• Students will correct their mistakes through					
	editing and publish their work with their best					
	handwriting and attractive illustrations.					

Proposed school-based English Language curriculum initiative(s)		Time scale (month/ year)	Expected outcomes/ Deliverables/ Success criteria (preferably measurable)	Sustainability	Methods of progress-monitoring and evaluation
Students will share their work with their classmates. Students will give positive feedback to their classmates. Students will reflect on their work. (2) To purchase printed books (fiction and non-fiction) to promo Implementation details	P.4	g across the cur Contact with		After completion	• Titles used will be
 Books for promoting reading across the curriculum Books about the target themes for P.4 and P.5 students will be selected. Level of difficulty of the reading worksheets and learning tasks generated by the books will be fine-tuned to cater for learner diversity in individual classes. 3 x P.4 titles and 3 x P.5 titles = 6 titles 64 copies will be purchased per title to ensure smooth reading rotation among the classes. There are 5 classes, with class size of about 30 students, in P.4 and P.5 respectively. The 64 copies of the same title will be divided into the following way for reading rotation among the classes: Set A with 32 copies to be read in different periods between Class A & B Set B with 32 copies to be read in different periods between Class C, D & E For P.4, 1 printed book on fairy tales and 2 printed books 	and P.5	publishers Aug 2018 to Sept 2018 Purchasing the books Sept to October 2018	the Curriculum workshops implemented more effectively in P.4 and P.5. • 6 unit plans developed to show the use of resources in class teaching in P.4 and P.5 respectively. • 100% of students at P.4 and P.5 will read 3 titles each year.	of the programme, the fiction and non-fiction books will still be used in the P.4 and P.5 reading lessons in the coming years.	 indicated in the scheme of work. P.4 and P.5 English language teachers share their views on the students' performance in the reading lessons in the 2nd and 3rd panel meetings. The English panel chairperson and the
 on living organisms will be purchased to help increase students' exposure to the features of the target text types. For P.5, 1 printed book on plays and 2 printed books on plants will be purchased to help increase students' 			existing English teachers use the resources at P.4 and P.5 each year.		deputies will discuss the data collected and use it to

	Proposed school-based English Language curriculum initiative(s)	Grade level	Time scale (month/ year)	Expected outcomes/ Deliverables/ Success criteria (preferably measurable)	Sustainability	Methods of progress-monitoring and evaluation
	exposure to the features of the target text types.					improve the
•	Other target text types are available in the existing textbooks or conveniently available in the community (e.g. brochures and charts) or could be downloaded from the internet (e.g. e-mails, blogs and webpages).					school-based curriculum.
•	At least 3 book suppliers will be invited to submit the quotation for the required fiction and non-fiction books to the school for comparison.					
•	The books will be purchased after conducting proper procurement exercise.					